

CONEY ISLAND PREP ALUMNI FELLOWSHIP OVERVIEW

PROGRAM OVERVIEW:

The Coney Island Prep Alumni Fellowship is an employment opportunity designed specifically for CIP alumni who have recently graduated with their Bachelor's degree. It is a two-year program designed not only to provide specific employment opportunities for Coney Island Prep alumni who have recently graduated from college, but also to develop a pipeline of leaders to lead the organization into the future.



THE ALUMNI FELLOWSHIP HAS TWO TRACKS

INSTRUCTIONAL
K-12 Lead Teacher
K-12 Apprentice Teacher

NON-INSTRUCTIONAL
Operations Associate

*BENEFITS:	ELIGIBILITY REQUIREMENTS
<p>Full salary & benefits + transition stipend</p> <p>Targeted professional development</p> <p>Campus recruitment opportunities at alma mater</p>	<p>Bachelor's degree conferred no later than June 30, 2021</p> <p>2.75 GPA or higher</p> <p>Letter(s) of recommendation from a current or former college/university faculty member <i>(one required, two optional but highly encouraged)</i></p>

**in addition to those afforded to all CIP employees*

PROFESSIONAL DEVELOPMENT SESSIONS:	
<p>SUMMER:</p> <p>How to successfully transition from college to a full-time role.</p>	<p>FALL</p> <p>The skills and mindsets needed to be successful in your role.</p>
<p>SPRING:</p> <p>How your time in college contributes to your work with our community.</p>	<p>WINTER</p> <p>The skills and mindsets needed to be successful at CIP.</p>
<p>WHO DO YOU WANT TO BE AS A PROFESSIONAL?</p>	

MORE ABOUT THE NON-INSTRUCTIONAL TRACK

THE MISSION OF THE SCHOOL'S OPERATIONS TEAM IS TO MAKE TEACHING BETTER AND EASIER BY DIRECTLY SUPPORTING THE ACADEMIC PROGRAM.

The Operations Associate position is integral to the success of this mission, as they will ensure our staff and our scholars have everything they need to be successful and that information is passed effortlessly and seamlessly between scholars, parents and staff. The OA will implement systems, providing feedback where necessary or needed, so that Coney Island Prep runs smoothly on a day-to-day basis.

ROLES AND RESPONSIBILITIES

Scholar and Family Communication

Enrollment and Student Data

Inventory, Facilities, and Technology

Operational Support



They will often serve as the first point of contact for all students, families and visitors to Coney Island Prep and will play a key role in the school's daily workings -- providing support to teammates on student data and files, compliance tasks, as well as stocking shelves and beautifying the school.

They will help their teammates to coordinate and communicate the initiatives of the Operations Team at large. Your work responsibilities will be divided up across the two schools and you can expect to receive feedback from teammates and leaders at both campuses.

THE APPLICATION FOR THE CONEY ISLAND PREP ALUMNI FELLOWSHIP WILL BE OPEN FEBRUARY 15. TO APPLY, VISIT CONEYISLANDPREP.ORG/CAREERS.

MORE ABOUT THE INSTRUCTIONAL TRACK

APPRENTICE TEACHER

The Apprentice Teacher position is a great opportunity for recent college graduates who are interested in a career in education, but do not have prior teaching experience or New York state certification. Offers to become a Coney Island Prep Apprentice Teacher are contingent upon acceptance into the Relay Graduate School of Education Teaching Residency, a two-year apprenticeship that allows you to gain valuable experience by taking on responsibilities both inside and outside of the classroom while receiving exceptional professional development throughout the year. Upon successfully completing the program, residents receive a Masters in the Art of Teaching (M.A.T.) degree and New York state certification.

The total cost of the Masters degree is highly subsidized through AmeriCorps grants and financial aid from Coney Island Prep, lowering the out-of-pocket expenses to just \$1,500 per year. Your schedule as an Apprentice teacher will be created to accommodate your classes at Relay, and the support you receive from Coney Island Prep will be in conjunction with your coursework. As an Apprentice Teacher, you will receive training in many aspects of teaching, including mindsets and professionalism, classroom management, and teaching a rigorous, complete lesson.



LEAD TEACHER



As a lead teacher at Coney Island Prep, you will teach engaging, academically rigorous and culturally relevant lessons on a daily basis. You will work with your instructional coach to create dynamic lesson plans, materials, and assessments that build scholars' intellectual curiosity and prepare them for college and career.

You will create and deliver lessons created from research-based, standards aligned, curriculum (UnboundEd/Quill for English, Agile Minds for math, and Teacher Created for science). These curricula aim to serve as windows and mirrors for our students to help them understand more about the world and themselves.

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