

The regular monthly meeting of Coney Island Preparatory Public Charter School was held on April 21, 2020, at 5:03 pm.

Board Member Present:

Anu Malipatil
Shona Pinnock
Julie Goran
Josh Wolfe
Joe Herrera
Jennifer McArdle
Sam Tweedy
Leslie-Bernard Joseph

Guest Present:

Ashley Weech
Eldridge Gilbert
Kenneth Klegar
Eric Green

Board Members Absent:

Joe Talia
Nkonye Okoh

Quorum Present: Yes

I. Minutes

Leslie-Bernard Joseph presented the Board with the March 24, 2020 board meeting minutes for approval.

Voted: Joe Herrera made a motion to approve the March 24, 2020 board meeting minutes. Shona Pinnock seconded that motion and it approved unanimously.

II. Update on CIP during School Closure during COVID-19

Leslie-Bernard Joseph provided the board with a recap on the following phases that have been implemented by the organization as a response to COVID-19 along with the current phase the organization is in.

- Phase 0 - Planning for Closure, which included printing the homework packets for scholars to take home, aligning as a leadership team around new expectations, launching a PD to norm around virtual learning, along with all the operational systems that took into effect to see these processes through.
- Phase 1 - Launching Remote Learning, which included the launch of Coney Island Prep's "Homeroom", their online hub for all digital learning. The CEO also provided a recap of the

family supports that were given during this time and the response they have seen to those efforts. Launch of an organization-wide newsletter to ensure a one school experience for both staff and families.

- Phase 2 - New Normal & Long-Term Plan, which encompasses three priorities which include updating academic expectations, budgeting for sustainability, and planning for Fall 2020 while updating the operating calendar for the schools.

III. CIPHS Academic Accountability Update

With the State providing guidance NYS Regents Guidance, Eric Green, the Chief Academic Officer, provided insight around the plan for Coney Island Prep High School. Regents courses will now require a scholar portfolio and an end of course project while Non-Regent courses will only require a scholar portfolio. The quarter four average for each scholar will be weighted 1.5 times more than the previous quarters thus giving scholars their final average. A scholar will be considered to pass a course if their final course grade is higher at the end of the marking period. If a scholar does not pass a course they will have the chance to revise and re-submit their work. If their new average is still lower, then they will repeat the course the following year.

IV. Overview: Vision for CIP's return in the Fall

Leslie-Bernard Joseph presented the board with Phase 3 of Coney Island Prep's response plan to COVID-19. This phase focuses on scholars/staff returning to our schools. The key components of this plan includes:

- Remote live instruction and lessons on-demand
- New investments in tech and infrastructure
- Potentially capping the number of scholars on campus through alternating weeks of in person instruction.
- Longer school calendar
- Longer school days for select scholars.

The CEO elaborated on these areas of the plan and went into further detail for the organization's framework for readiness which outlines key deliverables and criteria for a successful early launch. The areas that will be measured include academics talent, operations, external and municipal infrastructures, along with technology.

V. Finance Update

Kenneth Klegar, the Chief Financial Officer, provided an update on Coney Island Prep's finances. Current Quarter 3 financials strengthen the organization position to weather the storm that is coming soon as a result of COVID. The CFO is proposing to use the cash reserves during FY22 and FY23 before leveraging payroll reserves.



VI. Fundraising Update

Leslie-Bernard Joseph provided a fundraising update where he discussed the organization's fundraising position relative to years past. He also provided an update on fundraising that was done for the "Coronavirus Scholar Support during School Closure" plan which includes a donation from a long time donor along with emergency grants that the organization applied for.

VII. Adjournment

There being no further business to be transacted in the meeting was adjourned at 5:55 pm

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on April 21, 2020.

Respectfully Submitted,

Anu Malipatil, Secretary