Entry 1 School Information

Created: 07/21/2016
Last updated: 07/29/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

CONSEY ISLAND PREPATORY PUBLIC CS (NYC CHANCELLOR) 332100860949

b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE- Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 21

d1. SCHOOL INFORMATION

<table>
<thead>
<tr>
<th>PRIMARY ADDRESS</th>
<th>PHONE NUMBER</th>
<th>FAX NUMBER</th>
<th>EMAIL ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>501 West Avenue</td>
<td>718-513-6951</td>
<td>718-513-6955</td>
<td><a href="mailto:info@coneyislandprprep.org">info@coneyislandprprep.org</a></td>
</tr>
<tr>
<td>Brooklyn, NY 11224</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

<table>
<thead>
<tr>
<th>Contact Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacob Mnookin</td>
<td>Executive Director</td>
</tr>
</tbody>
</table>
Emergency Phone Number (###-###-####) 718-208-3102

e. SCHOOL WEB ADDRESS (URL)

www.coneyislandprep.org

f. DATE OF INITIAL CHARTER

12/2008

g. DATE FIRST OPENED FOR INSTRUCTION

08/2009

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Coney Island Prep is to prepare every student to succeed in the college and career of their choice.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description)

<table>
<thead>
<tr>
<th>Variable 1</th>
<th>High Expectations for Academics and Behavior</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>We believe that all students can learn and achieve at high levels and behave well. Research shows that holding students to high standards helps them to achieve academically. At Coney Island Prep, student expectations are at the core of our educational philosophy. All graduates will earn the opportunity to attend selective colleges and universities, and go on to be successful in the career of their choice.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Variable 2</th>
<th>Gradual Release of Structures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>We believe that in order to create a learning environment where every moment is maximized, the school needs to be structured and systematized. We</td>
</tr>
</tbody>
</table>
also recognize that as students get older and need to be afforded increasing independence. We believe in being intentional about what systems and structures are in place in different grades and scaffolding those appropriately.

<table>
<thead>
<tr>
<th>Variable 3</th>
<th>Great Teachers and Meaningful/Strategic Professional Development</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>High quality teachers are the most important determinant of academic achievement. Without strong teachers delivering exceptional lessons, students cannot make significant academic gains, regardless of how well-behaved they are or how disciplined the learning environment is.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Variable 4</th>
<th>Assessments and Data Driven Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>To monitor student progress, we will continue to use assessments throughout the year to gather frequent data points regarding students’ academic levels. Teachers will discern which standards needs to be re-taught to the entire class, and which students need individual remediation and tutoring on particular skills and concepts. Assessment data will guide PD and the support and growth of individual teachers.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Variable 5</th>
<th>Family Involvement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Parents and schools need to be partners in a child’s education. The two need to be aligned philosophically and reinforce each others’ messages, so that the child is surrounded by a coherent, consistent and collective voice which nurtures, encourages and demands academic success. We will foster a successful partnership with the parents of our children through a variety of steps.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Variable 6</th>
<th>Seamless K-12 Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A seamless elementary, middle, and high school education affords the opportunity to craft a strategic curriculum, while creating a strong and lasting sense of community. A seamless K-12 education fully supports our college preparatory mission as the five elementary school years serve as a foundation for the four middle school years at Coney Island Prep, which will continue to build a strong sense of college purpose among students.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Variable 7</th>
<th>Character Development</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>It is every adult’s job to enforce the ideals of the community and teach young people how to behave and make good decisions. In order to have teachers and other school staff positively affect students’</td>
</tr>
</tbody>
</table>
values, attitudes and skills, character development will continue to be an integral part of our academic program. We will continue to explicitly teach and reinforce these core values in Ethics class, advisories, and whole-school gatherings.

<table>
<thead>
<tr>
<th>Variable 8</th>
<th>(No response)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Variable 9</td>
<td>(No response)</td>
</tr>
<tr>
<td>Variable 10</td>
<td>(No response)</td>
</tr>
</tbody>
</table>

### i. TOTAL ENROLLMENT ON JUNE 30, 2016

761

### j. GRADES SERVED IN SCHOOL YEAR 2015-16

Check all that apply

<table>
<thead>
<tr>
<th>Grades Served</th>
<th>K, 1, 2, 5, 6, 7, 8, 9, 10, 11</th>
</tr>
</thead>
</table>

### k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

### Page 2

#### I1. FACILITIES

Does the school maintain or operate multiple sites?

<table>
<thead>
<tr>
<th>Yes, 3 sites</th>
</tr>
</thead>
</table>

#### I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

<table>
<thead>
<tr>
<th>Physical Address</th>
<th>Phone Number</th>
<th>District/CSD</th>
<th>Grades Served at</th>
<th>School at Full Capacity at</th>
<th>Facilities Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site 1 (same as primary site)</td>
<td>501 West Avenue Brooklyn, NY 11224</td>
<td>718-513-6951</td>
<td>CSD 21</td>
<td>5-8</td>
<td>Yes</td>
</tr>
<tr>
<td>Site 2</td>
<td>8787 24th Avenue Brooklyn, NY 11214</td>
<td>718-676-4755</td>
<td>CSD 21</td>
<td>K-3</td>
<td>No</td>
</tr>
<tr>
<td>Site 3</td>
<td>294 Avenue T Brooklyn, NY 11223</td>
<td>718-676-1063</td>
<td>CSD 21</td>
<td>9-12</td>
<td>Yes</td>
</tr>
</tbody>
</table>

12a. Please provide the contact information for Site 1.

<table>
<thead>
<tr>
<th>Name</th>
<th>Work Phone</th>
<th>Alternate Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Leader</td>
<td>Ryan Gassaway</td>
<td>718-513-6951</td>
<td><a href="mailto:rgassaway@coneyislandprep.org">rgassaway@coneyislandprep.org</a></td>
</tr>
<tr>
<td>Operational Leader</td>
<td>Zach McGaugh</td>
<td>718-513-6951</td>
<td><a href="mailto:zmccaugh@coneyislandprep.org">zmccaugh@coneyislandprep.org</a></td>
</tr>
<tr>
<td>Compliance Contact</td>
<td>Brett Baker</td>
<td>718-513-6951</td>
<td><a href="mailto:bbaker@coneyislandprep.org">bbaker@coneyislandprep.org</a></td>
</tr>
<tr>
<td>Complaint Contact</td>
<td>Jacob Mnookin</td>
<td>718-513-6951</td>
<td><a href="mailto:jmnookin@coneyislandprep.org">jmnookin@coneyislandprep.org</a></td>
</tr>
</tbody>
</table>

13. Please provide the contact information for Site 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Work Phone</th>
<th>Alternate Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Leader</td>
<td>Juliana Bryansmith</td>
<td>718-676-4755</td>
<td><a href="mailto:jbryansmith@coneyislandprep.org">jbryansmith@coneyislandprep.org</a></td>
</tr>
<tr>
<td>Operational Leader</td>
<td>Ashley Weech</td>
<td>718-676-4755</td>
<td><a href="mailto:aweech@coneyislandprep.org">aweech@coneyislandprep.org</a></td>
</tr>
<tr>
<td>Compliance Contact</td>
<td>Brett Baker</td>
<td>718-676-4755</td>
<td><a href="mailto:bbaker@coneyislandprep.org">bbaker@coneyislandprep.org</a></td>
</tr>
<tr>
<td>Complaint Contact</td>
<td>Jacob Mnookin</td>
<td>718-676-4755</td>
<td><a href="mailto:jmnookin@coneyislandprep.org">jmnookin@coneyislandprep.org</a></td>
</tr>
</tbody>
</table>

14. Please provide the contact information for Site 3.

<table>
<thead>
<tr>
<th>Name</th>
<th>Work Phone</th>
<th>Alternate Phone</th>
<th>Email Address</th>
</tr>
</thead>
</table>

5 of 8
<table>
<thead>
<tr>
<th>School Leader</th>
<th>Evan Burns</th>
<th>718-676-1063</th>
<th><a href="mailto:eburns@coneyislandprep.org">eburns@coneyislandprep.org</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Operational Leader</td>
<td>Matt Faucetta</td>
<td>718-676-1063</td>
<td><a href="mailto:mfaucetta@coneyislandprep.org">mfaucetta@coneyislandprep.org</a></td>
</tr>
<tr>
<td>Compliance Contact</td>
<td>Brett Baker</td>
<td>718-676-1063</td>
<td><a href="mailto:bbaker@coneyislandprep.org">bbaker@coneyislandprep.org</a></td>
</tr>
<tr>
<td>Complaint Contact</td>
<td>Jacob Mnookin</td>
<td>718-676-1063</td>
<td><a href="mailto:jmnookin@coneyislandprep.org">jmnookin@coneyislandprep.org</a></td>
</tr>
</tbody>
</table>

**m1. Is the school or are the school sites co-located?**

Yes

**m2. Please list the terms of your current co-location.**

<table>
<thead>
<tr>
<th>Site 1 (primary site)</th>
<th>Date school will leave current co-location</th>
<th>Is school working with NYCDOE to expand into current space?</th>
<th>If so, list year expansion will occur.</th>
<th>Is school working with NYCDOE to move to separate space?</th>
<th>If so, list the proposed space and year planned for move</th>
<th>School at Full Capacity at Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site 2</td>
<td>NA</td>
<td>Yes</td>
<td>2017</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Site 3</td>
<td>NA</td>
<td>No</td>
<td></td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Page 3**

**n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.**

Jacob Mnookin, Executive Director
p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

---

Signature, Head of Charter School

---

Signature, President of the Board of Trustees

---

Date
Thank you.
1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate ‘Total Expenditures per Child’ take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: [http://www.p12.nysed.gov/psc/AuditGuide.html](http://www.p12.nysed.gov/psc/AuditGuide.html)

<table>
<thead>
<tr>
<th>Line 1: Total Expenditures</th>
<th>14482759</th>
</tr>
</thead>
<tbody>
<tr>
<td>Line 2: Year End FTE student enrollment</td>
<td>761</td>
</tr>
<tr>
<td>Line 3: Divide Line 1 by Line 2</td>
<td>19031</td>
</tr>
</tbody>
</table>

2. Administrative Expenditures per Child

To calculate ‘Administrative Expenditures per Child’ To calculate “Administrative Expenditures per Child” first add together the following:

1. Take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the unaudited 2015-16 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:
Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html. Employee benefit costs or expenditures should not be reported in the above calculations.

| Line 1: Relevant Personnel Services Cost (Row) | 7587690 |
| Line 2: Management and General Cost (Column)  | 1418532 |
| Line 3: Sum of Line 1 and Line 2              | 9006222 |
| Line 5: Divide Line 3 by the Year End FTE student enrollment | 11835 |

Thank you.
New York State Education Department
Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

**General Instructions and Notes for New Application Budgets and Cash Flows Templates**

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>Complete ALL SIX columns in <strong>BLUE</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2</td>
<td>Enter information into the <strong>GRAY</strong> cells</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Cells containing <strong>RED</strong> triangles in the upper right corner in columns B through G contain guidance on that particular item</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a>. Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.</td>
</tr>
</tbody>
</table>
**PROJECTED BUDGET FOR 2016-2017**  
July 1, 2016 to June 30, 2017

**TOTAL ADMINISTRATIVE STAFF**

<table>
<thead>
<tr>
<th>No. of Positions</th>
<th>Executive Management</th>
<th>Instructional Management</th>
<th>Disans, Directors &amp; Coordinators</th>
<th>CFO / Director of Finance</th>
<th>Operation / Business Manager</th>
<th>Administrative Staff</th>
<th>TOTAL ADMINISTRATIVE STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1.00</td>
<td>14.00</td>
<td>11.00</td>
<td>0.67</td>
<td>13.00</td>
<td>8.00</td>
<td>4.01</td>
</tr>
<tr>
<td>Total</td>
<td>97,125</td>
<td>1,107,954</td>
<td>681,296</td>
<td>30,015</td>
<td>488,342</td>
<td>577,263</td>
<td>2,011,812</td>
</tr>
</tbody>
</table>

**INSTRUCTIONAL PERSONNEL COSTS**

| Teachers - Regular | 64.00 | 4,047,328 | - | - | - | - | 4,047,328 |

**REVENUE FROM STATE SOURCES**

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>CY Per Pupil Rate</th>
<th>Total Enrollment</th>
<th>Total Revenue</th>
<th>Other State Revenue</th>
<th>Other</th>
<th>Total Revenue</th>
<th>2015-2016</th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Education</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,791,532</td>
<td>12,814,717</td>
<td>13,658,754</td>
<td>14,804,034</td>
<td>15,138,797</td>
</tr>
<tr>
<td>Grants</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>72,611</td>
<td>72,611</td>
<td>824,510</td>
<td>824,510</td>
</tr>
<tr>
<td>Total State Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>12,814,717</td>
<td>16,581,336</td>
<td>17,330,329</td>
<td>17,930,329</td>
</tr>
</tbody>
</table>

**REVENUE FROM FEDERAL FUNDING**

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>CY Per Pupil Rate</th>
<th>Total Enrollment</th>
<th>Total Revenue</th>
<th>Other State Revenue</th>
<th>Other</th>
<th>Total Revenue</th>
<th>2015-2016</th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>176,449</td>
<td>176,449</td>
<td>824,510</td>
<td>824,510</td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Federal Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>176,449</td>
<td>824,510</td>
<td>1,087,510</td>
<td>1,087,510</td>
</tr>
</tbody>
</table>

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>CY Per Pupil Rate</th>
<th>Total Enrollment</th>
<th>Total Revenue</th>
<th>Other State Revenue</th>
<th>Other</th>
<th>Total Revenue</th>
<th>2015-2016</th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Excess</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,767,510</td>
<td>1,767,510</td>
<td>1,767,510</td>
<td>1,767,510</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>17,930,329</td>
<td>17,930,329</td>
<td>17,930,329</td>
<td>17,930,329</td>
</tr>
</tbody>
</table>

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

<table>
<thead>
<tr>
<th>No. of Positions</th>
<th>Executive Management</th>
<th>Instructional Management</th>
<th>Disans, Directors &amp; Coordinators</th>
<th>CFO / Director of Finance</th>
<th>Operation / Business Manager</th>
<th>Administrative Staff</th>
<th>TOTAL ADMINISTRATIVE STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1.00</td>
<td>14.00</td>
<td>11.00</td>
<td>0.67</td>
<td>13.00</td>
<td>8.00</td>
<td>4.01</td>
</tr>
<tr>
<td>Total</td>
<td>97,125</td>
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<td>488,342</td>
<td>577,263</td>
<td>2,011,812</td>
</tr>
</tbody>
</table>

**INSTRUCTIONAL PERSONNEL COSTS**

| Teachers - Regular | 64.00 | 4,047,328 | - | - | - | - | 4,047,328 |

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 16.

**Description of Assumptions**

Please note assumptions when applicable.

**Report**

List exact titles and staff FTE’s (Full Time Equivalent)
null
## Projected Budget for 2016-2017

### Assumptions

**July 1, 2016 to June 30, 2017**

<table>
<thead>
<tr>
<th>Description</th>
<th>Regular Education</th>
<th>Special Education</th>
<th>Other</th>
<th>Fundraising</th>
<th>Management &amp; General</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>15,138,797</td>
<td>2,791,532</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>17,930,329</td>
</tr>
<tr>
<td>Expenses</td>
<td>13,658,754</td>
<td>2,959,147</td>
<td>-</td>
<td>14,693</td>
<td>970,557</td>
<td>17,603,151</td>
</tr>
<tr>
<td>Net Income</td>
<td>1,480,043</td>
<td>(167,615)</td>
<td>-</td>
<td>(14,693)</td>
<td>(970,557)</td>
<td>327,178</td>
</tr>
</tbody>
</table>

**Actual Student Enrollment**

<table>
<thead>
<tr>
<th>Total Paid Student Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>707</td>
</tr>
</tbody>
</table>

**Total Student Enrollment**

<table>
<thead>
<tr>
<th>Total Paid Student Enrollment</th>
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</thead>
<tbody>
<tr>
<td>207</td>
</tr>
</tbody>
</table>

### Enrollment

<table>
<thead>
<tr>
<th>District of Location</th>
<th>Regular Education</th>
<th>Special Education</th>
<th>Total Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>707</td>
<td>207</td>
<td>914</td>
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<table>
<thead>
<tr>
<th>School District 2 (Enter Name)</th>
<th>Regular Education</th>
<th>Special Education</th>
<th>Total Enrolled</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>School District 3 (Enter Name)</th>
<th>Regular Education</th>
<th>Special Education</th>
<th>Total Enrolled</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>School District 4 (Enter Name)</th>
<th>Regular Education</th>
<th>Special Education</th>
<th>Total Enrolled</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>School District 5 (Enter Name)</th>
<th>Regular Education</th>
<th>Special Education</th>
<th>Total Enrolled</th>
</tr>
</thead>
</table>

**Total Enrollment**

<table>
<thead>
<tr>
<th>Total Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>707</td>
</tr>
</tbody>
</table>

**District of Location**

<table>
<thead>
<tr>
<th>Revenue per Pupil</th>
</tr>
</thead>
<tbody>
<tr>
<td>21,413</td>
</tr>
</tbody>
</table>

**Expenses per Pupil**

<table>
<thead>
<tr>
<th>Expenses per Pupil</th>
</tr>
</thead>
<tbody>
<tr>
<td>19,319</td>
</tr>
<tr>
<td>Value 1</td>
</tr>
<tr>
<td>--------</td>
</tr>
<tr>
<td>87412.5</td>
</tr>
<tr>
<td>852956.25</td>
</tr>
<tr>
<td>948636.75</td>
</tr>
<tr>
<td>72500</td>
</tr>
<tr>
<td>274550</td>
</tr>
<tr>
<td>186000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Percentage 1</th>
<th>Percentage 2</th>
<th>Percentage 3</th>
<th>Percentage 4</th>
</tr>
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<tbody>
<tr>
<td>50%</td>
<td>5%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>75%</td>
<td>25%</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>75%</td>
<td>25%</td>
<td>0%</td>
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</tr>
<tr>
<td>50%</td>
<td></td>
<td>0%</td>
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<tr>
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<td></td>
</tr>
<tr>
<td>100%</td>
<td></td>
<td>0%</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount 1</th>
<th>Amount 2</th>
<th>Amount 3</th>
<th>Amount 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>$97,125.00</td>
<td>$-</td>
<td>$-</td>
<td>$9,712.50</td>
</tr>
<tr>
<td>$1,107,954.00</td>
<td>###</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>$681,289.50</td>
<td>###</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>$30,015.00</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>$488,341.67</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>$577,263.33</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------</td>
<td>-------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>78671.25</td>
<td>174825</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0</td>
<td>1137275</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0</td>
<td>1264849</td>
<td></td>
<td></td>
</tr>
<tr>
<td>72500</td>
<td>145000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>274550</td>
<td>549100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0</td>
<td>186000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| $87,412.50 | $194,250.00 |
| $- | $$$ | $- | $908,386.00 |
| $30,015.00 | 60030 | $$$ | $976,683.33 |
| $- | $577,263.33 |
Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Godfrey R Gill

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Coney Island Prep

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).  

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  

Yes  X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  

Yes  X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

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<tr>
<th>Date(s)</th>
<th>Nature of Financial Interest/Transaction</th>
<th>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</th>
<th>Name of person holding interest or engaging in transaction and relationship to yourself</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/28/16</td>
<td>None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

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<th>Approximate value of the business conducted</th>
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<th>Steps Taken to Avoid Conflict of Interest</th>
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<tbody>
<tr>
<td>Please write “None” if applicable. Do not leave this space blank.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature: [Signature]  
Date: 7/26/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212.415.6632

Business Address: 405 Park Ave #6FL

E-mail Address: godfrey.gill2@verizon.net

Home Telephone: 

Home Address: 
Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Joan Davidson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Coney Island Prep

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
   YES  NO

   If YES, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
   YES  NO

   If YES, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered YES to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

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<td>None</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please write “None” if applicable. Do not leave this space blank.

Signature: John J. Wilson  
Date: 9/26/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: ____________________________

Business Address: ____________________________________________

E-mail Address: ____________________________

Home Telephone: ____________________________

Home Address: ____________________________________________
Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Jennifer McArdle

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Coney Island Prep

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
   - Yes   [ ] No
   
   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   - Yes   [ ] No
   
   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

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<tr>
<td>None</td>
<td></td>
<td></td>
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

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<tbody>
<tr>
<td>None</td>
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<td></td>
</tr>
</tbody>
</table>

Signature: [Signature]
Date: 7/26/2016

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Business Telephone: (212) 404-8763
Business Address: 230 Park Ave. Ste. 1130 New York, NY 11201
E-mail Address: jmcardle@ssbb.com
Home Telephone: ________________________________
Home Address: ________________________________
Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: 

[Signature]

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

[Signature]

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   [Signature]

2. Is the trustee an employee of any school operated by the Education Corporation?  
   Yes  No

   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
   Yes  No

   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

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</table>

Please write “None” if applicable. Do not leave this space blank.

Signature: [Signature]

Date: 7/26/16

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Business Telephone: 646-723-0704

Business Address: 295 Madison Ave, 24th Fl.

E-mail Address: wolejeesheds@gmail.com

Home Telephone: 

Home Address: 
Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Kathryn Olsen

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): Coney Island Preparatory Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
   ___Yes ___X__No  
   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
   ___Yes ___X__No  
   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

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<td>None</td>
<td></td>
<td></td>
<td></td>
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Signature: [signature]  
Date: 7/27/110

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: ____________________________

Business Address: ______________________________

E-mail Address: koken2@smail.com

Home Telephone: 973.460.5700

Home Address: _________________________________
Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Tara Cardone

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Coney Island Prep

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?

   Yes  No

   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   Yes  No

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<tbody>
<tr>
<td>Chase Bank</td>
<td>Coney Island Prep has bank accounts w/ Chase</td>
<td>Jara Cardone (Self) works at JP Morgan Chase and is a Trustee of Coney Island Prep.</td>
<td>I work in Global Philanthropy and have no interaction w/ our Consumer Bank Business.</td>
<td>I also was not involved in the decision to use Chase for our checking and savings accounts.</td>
</tr>
</tbody>
</table>

**Signature**

Jara Cardone

**Date**

7/26/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

**Business Telephone:** 212-648-3659

**Business Address:** 270 Park Avenue, NY, NY 10017

**E-mail Address:** jara.cardone@gmail.com

**Home Telephone:** 917-626-1797

**Home Address:** 148 91st St., Brooklyn, NY 11209
# Entry 9 BOT Table

Last updated: 07/21/2016

## 1. Current Board Member Information

<table>
<thead>
<tr>
<th>Trustee Name</th>
<th>Email Address</th>
<th>Position on the Board</th>
<th>Committee Affiliations</th>
<th>Voting Member? (Y/N)</th>
<th>Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)</th>
<th>Number of Terms Served and Length of Each (Include election date and term expiration)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tara Cardone</td>
<td><a href="mailto:Tara.cardone@gmail.com">Tara.cardone@gmail.com</a></td>
<td>Trustee/Member</td>
<td>Finance</td>
<td>Yes</td>
<td>Human resources; non-profit management</td>
<td>7</td>
</tr>
<tr>
<td>Joan Davidson</td>
<td><a href="mailto:jdavid38@aol.com">jdavid38@aol.com</a></td>
<td>Trustee/Member</td>
<td>Fundraising</td>
<td>Yes</td>
<td>Development; local government</td>
<td>7</td>
</tr>
<tr>
<td>Aaron Dorfman</td>
<td><a href="mailto:aaron.dorfman@gmail.com">aaron.dorfman@gmail.com</a></td>
<td>Trustee/Member</td>
<td>Academic Accountability, Governance</td>
<td>Yes</td>
<td>Non-profit management</td>
<td>3</td>
</tr>
<tr>
<td>Godfrey Gill</td>
<td><a href="mailto:godfreygill66@gmail.com">godfreygill66@gmail.com</a></td>
<td>Treasurer</td>
<td>Finance; Fundraising</td>
<td>Yes</td>
<td>Finance; governance</td>
<td>7</td>
</tr>
<tr>
<td>Jennifer Philbrick McArdle</td>
<td><a href="mailto:jennifer.p.mcardle@gmail.com">jennifer.p.mcardle@gmail.com</a></td>
<td>Trustee/Member</td>
<td>Governance</td>
<td>Yes</td>
<td>Governance; legal</td>
<td>3</td>
</tr>
<tr>
<td>Kathryn Olsen</td>
<td><a href="mailto:kolsen2@gmail.com">kolsen2@gmail.com</a></td>
<td>Vice Chair/Vice President</td>
<td>Finance; Governance</td>
<td>Yes</td>
<td>Real estate; charter school operations</td>
<td>7</td>
</tr>
<tr>
<td>Vishaal</td>
<td>vvrana@</td>
<td>Trustee/Member</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>Email</td>
<td>Position</td>
<td>Committee</td>
<td>Voting Status</td>
<td>Role</td>
</tr>
<tr>
<td>---</td>
<td>---------------</td>
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</tr>
<tr>
<td>7</td>
<td>Rana</td>
<td>mail.com</td>
<td>Member</td>
<td>Finance</td>
<td>Yes</td>
<td>Finance</td>
</tr>
<tr>
<td>8</td>
<td>Josh Wolfe</td>
<td>josh.wolfe@luxcapita l.com</td>
<td>Chair/Board President</td>
<td>Governance; Fundraising</td>
<td>Yes</td>
<td>Finance; governance</td>
</tr>
</tbody>
</table>

2. Total Number of Members on June 30, 2015

9

3. Total Number of Members Joining the Board 2015-16 School Year

0

4. Total Number of Members Departing the Board during the 2015-16 School Year

1

5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes

8
6. Number of Board Meetings Conducted in the 2015-16 School Year

11

7. Number of Board Meetings Scheduled for the 2016-17 School Year

12

Thank you.
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, July 28th at Coney Island Preparatory High School, 294 Avenue T Brooklyn, NY. The meeting was called to order at 7:20 p.m.

**Board Members Present**
Aaron Dorfman
Godfrey Gill
Jen McArdle
Jacob Mnookin
Kaycee Salmacia
Josh Wolfe

**Board Members Absent**
Tara Cardone
Joan Davidson
Kathryn Olsen
Vishaal Rana

**Quorum present? Yes**

**Minutes**
Josh Wolfe made a motion to approve the minutes. Godfrey Gill seconded the motion and it was approved unanimously.

**Monthly Update**
Jacob Mnookin shared the monthly update.

**School Dashboard**
Jacob Mnookin reviewed the school dashboard.

**Fundraising Dashboard**
Jacob Mnookin reviewed the fundraising dashboard.

**FY16 Budget Revisions**
Jacob Mnookin reviewed the summary of revisions for the FY16 budget. Jen McArdle made a motion to approve the budget revisions. Godfrey Gill seconded the motion and it was approved unanimously.
Board Meeting Work
Jacob Mnookin discussed an opportunity to expand the board and committee work.

The meeting adjourned at 8:20 p.m.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on _________________, 2015.

_______________________________
Kaycee Salmacia, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, August 18th at Coney Island Preparatory High School, 294 Avenue T Brooklyn, NY. The meeting was called to order at 7:07 p.m.

**Board Members Present**
Joan Davidson  
Aaron Dorfman  
Godfrey Gill  
Jen McArdle  
Jacob Mnookin  
Kathryn Olsen (via telephone)  
Josh Wolfe

**Board Members Absent**
Tara Cardone  
Vishaal Rana  
Kaycee Salmacia

**Guests Present**
Nora Samuelson

**Quorum present? Yes**

**Minutes**
Godfrey Gill made a motion to approve the minutes. Joan Davidson seconded the motion and it was approved unanimously.

**New York State Assessment**
Jacob Mnookin shared the results from the 2014-2015 New York State Assessments in ELA and math.

**School Dashboard**
Jacob Mnookin reviewed the monthly school dashboard.

**Fundraising Dashboard**
Nora Samuelson reviewed the fundraising dashboard.

**Attrition Update**
Jacob Mnookin provided an update on student attrition from the 2014-2015 school-year in comparison to previous years.

**Enrollment Projection**
Jacob Mnookin presented a proposed amendment to the school’s authorized student enrollment. Josh Wolfe made a motion to approve the amendment. Joan Davidson seconded the motion and it was approved unanimously.

**Lavinia Group LLC Consulting Contract**
Jacob Mnookin presented a proposed contract for consulting services from the Lavinia Group LLC. Aaron Dorfman made a motion to authorize Jacob to enter into a contract with the Lavinia Group for $23,700. Jen McArdle seconded the motion, and it was approved unanimously.

The meeting adjourned at 8:10 p.m.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on ______________________, 2015.

_______________________________
Kaycee Salmacia, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, September 22nd, 2015 at Coney Island Preparatory High School, 294 Avenue T, Brooklyn, NY. The meeting was called to order at 9:15 a.m.

Board Members Present
Aaron Dorfman
Jen McArdle
Jacob Mnookin
Kathryn Olsen
Vishaal Rana
Kaycee Salmacia
Josh Wolfe

Board Members Absent
Tara Cardone
Joan Davidson
Godfrey Gill

Guests Present
Lindsay Freeman
Nora Samuelson
Dan Shapiro

Quorum present? Yes

Minutes
Jen McArdle made a motion to approve the minutes from August 2015. Kathy Olsen seconded the motion, and it was approved unanimously.

School Dashboard
Jacob Mnookin reviewed the monthly school dashboard.

2014 – 2015 Academic Accountability Update
Lindsay Freeman presented academic achievement results from the elementary school, middle school, and high school throughout the 2014 – 2015 school-year.

Financial Update
Dan Shapiro presented updated, year-end financials for FY15. Dan Shapiro presented a financial update of budget vs. actuals through August 2015 for FY16.
Fundraising Dashboard
Nora Samuelson reviewed the fundraising dashboard.

Staff Preference Policy
Josh Wolfe made a motion to amend Coney Island Prep’s lottery preference policy as follows:

WHEREAS a provision was passed in the 2015 Legislative Session that allows for charter schools to include an enrollment preference for staff,

BE IT RESOLVED that Coney Island Preparatory Public Charter School (Coney Island Prep) revises our enrollment preferences to include an absolute preference for children of employees of Coney Island Prep provided that the enrollment for this preference does not exceed 15 percent of Coney Island Prep’s total enrollment.

Jen McArdle seconded the motion, and it was approved unanimously.

The meeting adjourned at 10:50 a.m.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on _________________, 2015.

_______________________________
Kaycee Salmacia, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, October 20th, 2015 at Coney Island Preparatory High School, 294 Avenue T, Brooklyn, NY. The meeting was called to order at 7:12 p.m.

**Board Members Present**
Tara Cardone (phone)
Aaron Dorfman
Jen McArdle
Jacob Mnookin
Kaycee Salmacia
Josh Wolfe

**Board Members Absent**
Joan Davidson
Godfrey Gill
Kathy Olsen
Vishaal Rana

**Guests Present**
Nora Samuelson

**Quorum present?**
No

**School Dashboard**
Jacob Mnookin reviewed the monthly school dashboard.

**Financial Update**
Jacob Mnookin presented a financial update of budget vs. actuals through September 2015 for FY16.

**Fundraising Dashboard**
Nora Samuelson reviewed the fundraising dashboard.

The meeting adjourned at 8:02 p.m.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on _________________, 2015.
Kaycee Salmacia, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, November 17th, 2015 at Coney Island Preparatory High School, 294 Avenue T, Brooklyn, NY. The meeting was called to order at 7:19 p.m.

**Board Members Present**
- Aaron Dorfman (phone—does not count towards quorum)
- Godfrey Gill
- Jen McArdle
- Jacob Mnookin
- Kathy Olsen
- Vishaal Rana
- Josh Wolfe

**Board Members Absent**
- Tara Cardone
- Aaron Dorfman
- Joan Davidson
- Kaycee Salmacia

**Guests Present**
- Nora Samuelson
- Dan Shapiro

**Quorum present?**
Yes

**Board Meeting Evaluation**
Aaron Dorfman introduced a new Coney Island Prep Board Meeting Rapid Assessment tool, which the board will begin using at the end of this board meeting.

**Topics For Deeper Discussion**
Aaron Dorfman introduced the idea of diving deeper into agreed upon topics at two meetings per year, including January and June. The board would brainstorm potential topics for these discussions throughout the year, and agree upon what the topics will be in December and May.

**Minutes**
Jen McArdle made a motion to approve the October 20, 2015 Board meeting minutes. The motion was seconded by Godfrey Gill, and approved unanimously.
School Dashboard
Jacob Mnookin reviewed the monthly school dashboard.

Financial Update
Godfrey Gill and Kathy Olsen updated the board on the FY15 audit debrief call they had with Coney Island Prep’s auditor, noting that again the school received a clean audit.

Dan Shapiro presented a financial update of budget vs. actuals through October 2015 for FY16.

Josh Wolfe made a motion to increase the Classroom Library budget line from $73,514 to $88,514. Vishaal Rana seconded the motion and it was approved unanimously.

Fundraising Dashboard
Nora Samuelson reviewed the fundraising dashboard and major gift chart. She also gave an overview of the plan for the Annual Appeal.

The meeting adjourned at 8:22 p.m.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on ________________, 2015.

_____________________________
Kaycee Salmacia, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, December 14, 2015 at Coney Island Preparatory Elementary School, 8787 24th Avenue, Brooklyn, NY. The meeting was called to order at 9:20 a.m.

**Board Members Present**
- Aaron Dorfman
- Jen McArdle
- Jacob Mnookin
- Kathryn Olsen
- Kaycee Salmacia
- Josh Wolfe

**Board Members Absent**
- Tara Cardone
- Joan Davidson
- Godfrey Gill
- Vishaal Rana

**Guests Present**
- Nora Samuelson
- Dan Shapiro

**Quorum present? Yes**

**Finance Update**
Dan Shapiro reviewed the financial dashboard.

**Fundraising Dashboard**
Nora Samuelson reviewed the fundraising dashboard.

**School Dashboard**
Jacob Mnookin reviewed the school dashboard.

**Academic Accountability Update**
Lindsay reviewed the academic accountability committee update. Kaycee Salmacia made a motion to approve the new consulting agreement with the Lavinia Group. Aaron Dorfman seconded the motion and it was approve unanimously.
Board Member Self Evaluation
Jen McArdle reviewed the proposed board member self-evaluation.

Minutes
Jen McArdle made a motion to approve the minutes. Josh Wolfe seconded the motion and it was approved unanimously.

Big Picture Topics
Aaron Dorfman reviewed big picture topics proposed by the governance committee.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on ______________________, 2015.

____________________
Kaycee Salmacia, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, January 26, 2016 at Coney Island Preparatory High School, 294 Avenue T, Brooklyn, NY 11223. The meeting was called to order at 7:00 p.m.

**Board Members Present**
Tara Cardone  
Aaron Dorfman  
Godfrey Gill  
Jen Mcardle  
Jacob Mnookin  
Kathryn Olsen  
Kaycee Salmacia  
Josh Wolfe

**Board Members Absent**
Joan Davidson  
Vishaal Rana

**Guests Present**
Nora Sameulson  
Dan Shapiro

**Quorum present? Yes**

**School Dashboard**
Jacob Mnookin reviewed the school dashboard.

**Finance Dashboard**
Dan Shapiro reviewed the financial dashboard.

**Fundraising Dashboard**
Nora Samuelson reviewed the fundraising dashboard.

**Big Picture Topic – Staff Recruitment**
The board discussed staff recruitment strategy.

**Executive Session**
The Board voted to go into executive session.
Staff Recruitment
Jacob Mnookin reviewed a proposal to work with On Ramps. Jen McArdle made a proposal to contract with On Ramps. Aaron Dorman seconded the motion and it was approved unanimously.

Minutes
Jen McArdle made a motion to approve the minutes. Aaron Dorfman seconded the motion and it was approved unanimously.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on __________________, 2016.

_______________________________
Kaycee Salmacia, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, February 23, 2016 at Coney Island Preparatory High School, 294 Avenue T, Brooklyn, NY 11223. The meeting was called to order at 7:07 p.m.

**Board Members Present**
Aaron Dorfman
Godfrey Gill (via telephone)
Jen McArdle (via telephone)
Jacob Mnookin

**Board Members Absent**
Tara Cardone
Joan Davidson
Kathryn Olsen
Vishaal Rana
Josh Wolfe

**Guests Present**
Lindsay Freeman
Nora Sameulson
Dan Shapiro

**Quorum present? No**

**School Dashboard**
Jacob Mnookin reviewed the school dashboard.

**Academic Accountability Committee**
Lindsay Freeman reviewed the academic results from the second Interim Assessment period.

**Finance Dashboard**
Dan Shapiro reviewed the financial dashboard.

**Fundraising Dashboard**
Nora Samuelson reviewed the fundraising dashboard.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on ____________________, 2016.
Jacob Mnookin, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, April 19, 2016 at Coney Island Preparatory High School, 294 Avenue T, Brooklyn, NY 11223. The meeting was called to order at 7:17 p.m.

**Board Members Present**
Joan Davidson  
Aaron Dorfman  
Jen McArdle (via telephone)  
Jacob Mnookin  
Kathryn Olsen  
Vishaal Rana  
Josh Wolfe

**Board Members Absent**
Tara Cardone  
Godfrey Gill

**Guests Present**
Nora Sameulson  
Dan Shapiro

**Quorum present? No**

**School Dashboard**
Jacob Mnookin reviewed the school dashboard.

**Finance Dashboard**
Dan Shapiro reviewed the financial dashboard.

**Fundraising Dashboard**
Nora Samuelson reviewed the fundraising dashboard.

**Topics for Discussion**
Aaron Dorfman led a discussion around what topics the Board may want to discuss in more detail at the June Board meeting.

I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on _________________, 2016.
Jacob Mnookin, Secretary
The regular monthly meeting of the Coney Island Preparatory Public Charter School was held on Tuesday, June 16, 2016 at Coney Island Preparatory High School, 294 Avenue T, Brooklyn, NY 11223. The meeting was called to order at 7:43 p.m.

Board Members Present
Joan Davidson
Godfrey Gill
Jen McArdle
Jacob Mnookin
Kathryn Olsen

Board Members Absent
Aaron Dorfman
Tara Cardone
Vishaal Rana
Josh Wolfe

Guests Present
Nora Sameulson
Dan Shapiro

Quorum present? Yes

School Dashboard
Jacob Mnookin reviewed the school dashboard.

Fundraising Committee
Nora Sameulson reviewed the fundraising dashboard.

Finance Committee
Dan Shapiro reviewed the financial dashboard. Dan Shapiro presented a draft of the FY17 budget. Jen McArdle made a motion to approve the budget. Kathryn Olsen seconded the motion, and the budget was approved unanimously.

FY17 Board Calendar
Jacob Mnookin presented a draft of the 2016 – 2017 Board Calendar. Joan Davidson made a motion to approve the calendar. Godfrey Gill seconded the motion, and it was approved unanimously.
I hereby certify that these are a true and correct copy of the "minutes" that were adopted by the Board of Trustees of this Corporation on ________________, 2016.

_______________________________

Jacob Mnookin, Secretary
Timeline of Outreach and Promotional Materials

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 2015</td>
<td>Submit Recruitment Form and Zip Code Spreadsheet to DOE/Vanguard</td>
</tr>
<tr>
<td></td>
<td>Submit artwork and Word documents to printer and have them ship to Vanguard</td>
</tr>
<tr>
<td>January 2016</td>
<td>Mailing I sent out to families of students in CSD 21 with students entering into grades K, and 5.</td>
</tr>
<tr>
<td>February 2016</td>
<td>Mailing II sent out</td>
</tr>
<tr>
<td>January 30, 2016</td>
<td>Elementary School and Middle School Family Information Sessions</td>
</tr>
<tr>
<td>March 5, 2016</td>
<td>High School, Middle School and Elementary School Family Information Sessions</td>
</tr>
<tr>
<td>March 2016</td>
<td>Mailing III sent out</td>
</tr>
<tr>
<td>April 1, 2016</td>
<td>Application deadline (5 p.m.)</td>
</tr>
<tr>
<td>April 6, 2016</td>
<td>Lottery (6 p.m.)</td>
</tr>
</tbody>
</table>

Communication Plan
We work to communicate information about Coney Island Prep to families, including application procedures and logistics regarding the lottery drawing in three main ways, each of which are detailed below:

1. Direct mail: In conjunction with the NYC DOE and Vanguard, we send a mailing to every grade-eligible family in Community School District 21 and immediately adjacent neighborhoods. These mailings include an overview of Coney Island Prep; a bilingual application for enrollment (English and Spanish), a flyer that includes the dates of our Family Information Sessions; and a self-addressed return envelope.

2. Family Information Sessions: We have several Family Information Sessions held in the evenings and on weekends, in order to accommodate varying work schedules. At these information sessions, we provide an overview of Coney Island Prep, including our key accomplishments, core beliefs, sample schedule, and an explanation of our academic program. This is also an opportunity for prospective families to ask questions.
3. Advertisements: We utilize paid advertisements on buses and in train stations. These advertisements include contact information for where interested families can get more information, as well as the dates of upcoming information sessions.

Recruitment Activities

As mentioned above, we employ four main strategies for recruiting students, which are listed below:

1) Direct Mail: In conjunction with the NYC DOE and Vanguard, we send a mailing to every grade-eligible family in Community School District 21 and immediately adjacent neighborhoods. These mailings include an overview of Coney Island Prep; a bilingual application for enrollment (English and Spanish), a flyer that includes the dates of our Family Information Sessions; and a self-addressed return envelope.

2) Family Information Sessions: We have several Family Information Sessions held in the evenings and on weekends, in order to accommodate varying work schedules. At these information sessions, we provide an overview of Coney Island Prep, including our key accomplishments, core beliefs, sample schedule, and an explanation of our academic program. This is also an opportunity for prospective families to ask questions. In addition, we will conduct outreach with Headstart programs in District 21.

3) Advertisements: This year, we will be posting advertisements on buses and in train stations as we have done in the past.

4) Common Online Application: We participate in the New York City Charter Center’s common online application. This is an online portal where families can fill out a uniform application and indicate to which school(s) they would like to apply. These online applications are available in a variety of languages, including English, French, Spanish, Arabic, and Mandarin.

Specific Outreach for English Language Learners and SPED Students

We have always enrolled a higher percentage of students classified as special education students than Community School District 21, the district in which our school resides. To that end, we do not plan to do anything substantively differently from how we have recruited SPED students in the past.

We do plan to ramp up our outreach to English Language Learners (ELL). We have made our paper application and letter available in English and Spanish, and will try to reach out to families of English Language Learners at preschools and through current families. In addition, we will reach out to various foreign-language media outlets and utilize our Family Council’s foreign language skills for outreach to these groups. We also will plan to have translators for Spanish at all of our information sessions and have improved our use of translators to communicate with families who speak other languages.
Lottery Process (Kindergarten)
The following is a detailed step-by-step description of the actual lottery process, as provided to the DOE when we switched to a digital process.

I. Pre-Lottery

- Final Excel applicant list is separated into the following tabs (all lists are alphabetically sorted), which will represent the order in which we will conduct the drawings:
  - Kindergarten Siblings – Defined as applicants who have indicated that they are siblings of current Coney Island Prep (CIP) students.
  - Kindergarten CSD21 – Defined as applicants who have demonstrated that they live in CSD21. This will also include siblings from the first group (who also live in CSD21), who will get lottery numbers in this group in case the sibling that is already enrolled at CIP decides not to return.
  - Kindergarten Out-of-District – Defined as applicants who have submitted a complete application, but have not provided proof that they live in CSD21 or have provided proof that they live outside of CSD21. This will also include siblings from the first group (who have not demonstrated that they live in CSD21), who will get lottery numbers in this group in case the sibling that is already enrolled at CIP decides not to return.

II. Kindergarten Grade Drawings

- **Siblings** of current CIP students will be assigned lottery numbers \(1-n\), where \(n\) is the number of applications received from siblings of current CIP students. Lottery numbers will be generated using the Sequence Generator at the website, www.random.org, and pasted into the spreadsheet next to the names of each applicant. The initial list will be in alphabetical order, and will be re-ordered by lottery number once the sequence has been copied over.

- **Applicants living in CSD21** will be next. In this drawing, we will assign numbers to each applicant. The first number assigned will be one more than the number of sibling applications received. There will be one number per student application that qualifies for this category. Once again these numbers will be ordered using the Sequence Generator at www.random.org. This sequence will be pasted in the leftmost column of the spreadsheet next to the names of each applicant. The initial list will be in alphabetical order, and will be re-ordered by lottery number once the sequence has been copied over.
• Out-of-District drawing will be last. In this drawing, we will assign waitlist numbers to the applicants that are neither siblings of existing CIP scholars, nor residents of CSD21, or have not provided documentation to substantiate an address within CSD21 that has been provided. The initial list will be in alphabetical order. A numerical sequence will be generated using the Sequence Generator at www.random.org. The first number will be one more than the last number in the CSD21 drawing. There will be one number for each applicant in this group. The sequence will be pasted into the spreadsheet, which will be re-ordered by lottery number once the sequence has been entered.

Lottery Process (5th Grade)
The following is a detailed step-by-step description of the actual lottery process, as provided to the DOE when we switched to a digital process.

III. Pre-Lottery
• Final Excel applicant list is separated into the following tabs (all lists are alphabetically sorted), which will represent the order in which we will conduct the drawings:
  • 5th Siblings – Defined as applicants who have indicated that they are siblings of current Coney Island Prep (CIP) students.
  • 5th CSD21 – Defined as applicants who have demonstrated that they live in CSD21. This will also include siblings from the first group (who also live in CSD21), who will get lottery numbers in this group in case the sibling that is already enrolled at CIP decides not to return.
  • 5th Out-of-District – Defined as applicants who have submitted a complete application, but have not provided proof that they live in CSD21 or have provided proof that they live outside of CSD21. This will also include siblings from the first group (who have not demonstrated that they live in CSD21), who will get lottery numbers in this group in case the sibling that is already enrolled at CIP decides not to return.

IV. 5th Grade Drawings
• Siblings of current CIP students will be assigned lottery numbers 1-\( n \), where \( n \) is the number of applications received from siblings of current CIP students. Lottery numbers will be generated using the Sequence Generator at the website, www.random.org, and pasted into the spreadsheet next to the names of each applicant. The initial list will be in alphabetical order, and will be re-ordered by lottery number once the sequence has been copied over.
• **Applicants living in CSD21** will be next. In this drawing, we will assign numbers to each applicant. The first number assigned will be one more than the number of sibling applications received. There will be one number per student application that qualifies for this category. Once again these numbers will be ordered using the Sequence Generator at [www.random.org](http://www.random.org). This sequence will be pasted in the leftmost column of the spreadsheet next to the names of each applicant. The initial list will be in alphabetical order, and will be re-ordered by lottery number once the sequence has been copied over.

• **Out-of-District** drawing will be last. In this drawing, we will assign waitlist numbers to the applicants that are neither siblings of existing CIP scholars, nor residents of CSD21, or have not provided documentation to substantiate an address within CSD21 that has been provided. The initial list will be in alphabetical order. A numerical sequence will be generated using the Sequence Generator at [www.random.org](http://www.random.org). The first number will be one more than the last number in the CSD21 drawing. There will be one number for each applicant in this group. The sequence will be pasted into the spreadsheet, which will be re-ordered by lottery number once the sequence has been entered.

V. **Lottery Wrap-Up**

• All three lists will be unified, and printed in two formats: alphabetical and by Lottery #.

• Families in attendance will have the opportunity to be verbally told their student’s assigned lottery number.

• Adjustments will be made following the lottery (not in front of public audience) to account for twin/sibling applicants.

  • If an applicant is the sibling of another applicant who was accepted during the lottery, that applicant will be automatically offered placement. No other lottery assignments will be affected.

• All families will receive written notification by USPS shortly thereafter.

VI. **Lottery Event Details**

• The lottery will take place at Coney Island Prep on Wednesday, April 6 at 6:00 p.m. in one of the school’s classrooms. Coney Island Prep is located at 294 Avenue T, Brooklyn, NY 11223.

• Attendance to the event will be optional.
Entry 12 Teacher and Administrator Attrition

Last updated: 07/21/2016

Report changes in teacher and administrator staffing.

Page 1

Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

2015-16 Teacher Attrition Table

<table>
<thead>
<tr>
<th></th>
<th>FTE Teachers on June 30, 2015</th>
<th>FTE Teachers Departed 7/1/15 – 6/30/16</th>
<th>FTE Teachers Filling Vacant Positions 7/1/15 – 6/30/16</th>
<th>FTE Teachers Added in New Positions 7/1/15-6/30/16</th>
<th>FTE of Teachers on June 30, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>FTE Teachers Departed</td>
<td>16</td>
<td>16</td>
<td>25</td>
<td>90</td>
<td></td>
</tr>
</tbody>
</table>

2015-16 Administrator Position Attrition Table

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>32</td>
<td>7</td>
<td>7</td>
<td>9</td>
<td>41</td>
</tr>
</tbody>
</table>

Thank you
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count.

### Staff Qualifications (June 30, 2016)

Note: Columns should sum to the FTE count of Teachers on June 30, 2016, and each teacher should be in only **one** column.

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Total FTE Count of Uncertified Teachers (6-30-16)</td>
<td>43</td>
</tr>
<tr>
<td>2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-16)</td>
<td>24</td>
</tr>
<tr>
<td>3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-16)</td>
<td>0</td>
</tr>
<tr>
<td>4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-16)</td>
<td>8</td>
</tr>
<tr>
<td>5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-16)</td>
<td>2</td>
</tr>
<tr>
<td>6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-16)</td>
<td>9</td>
</tr>
</tbody>
</table>

Thank you.
Network Staff (2015 – 2016)

Executive Director

- COO
  - Director of Operations (x3)
  - Human Resources Manager
  - Special Projects
- CAO
  - Principal (x3)
- External Affairs Manager
  - Director of Data and Assessment
  - Director of Math Curriculum
- Director of Recruitment
- Director of Family and Community Engagement
- Dean of College
  - Recruitment Manager
Middle School (2015 – 2016)

CAO

Principal

Vice Principal (5th Grade)
- 5th Grade Teachers
  - Apprentice Teacher

Vice Principal (6th Grade)
- 6th Grade Teachers
  - Apprentice Teacher

Vice Principal (7th Grade)
- 7th Grade Teachers
  - Apprentice Teacher

Vice Principal (8th Grade)
- 8th Grade Teachers
  - Apprentice Teacher

Dean of Special Education

Dean of Students

Social Worker
Coney Island Prep Middle School 2016 – 2017 Calendar Draft

August, 2016

September, 2016

October, 2016

November, 2016

December, 2016

January, 2017

February, 2017

March, 2017

April, 2017

May, 2017

June, 2017

July, 2017

Key

School Closed
0:00 AM Dismissal
State Exams

This is a baseline calendar for the upcoming school year. A full detail calendar will be available near the start of school.

School Contact Information

CIPMS Address: 501 West Avenue, Brooklyn, NY 11224

CIPMS Main Office Phone: (718) 513 - 6951

CIPMS Fax Number: (718) 513 - 6955

CIPMS Email: info@coneyislandprep.org

CIP Facebook Page: www.facebook.com/ConeyIslandPrep