

About Coney Island Prep

Coney Island Prep is a college preparatory public charter school in Brooklyn, New York. Merging growth, performance, and commitment, the Coney Island Prep community takes its responsibility to prepare students for the college and career of their choice very seriously. We achieve success through a rigorous academic program in a supportive and structured school community. Professionals balance their sense of ownership and responsibility with humility and levity and are supported every step of the way.

In the 2024-2025 school year, Coney Island Prep will reach full capacity, serving approximately 1,460 scholars in grades K–12, across four separate school buildings.

Locations:

Coney Island Prep Lower Elementary School- Grades K-2 (**CO-LOCATED**)
8787 24th Avenue, 4th Floor
Brooklyn, New York 11214

Coney Island Prep Upper Elementary School- Grades 3-5 (**PRIVATE SPACE**)
133 27th Avenue
Brooklyn, New York 11214

Coney Island Prep Middle School - Grades 6-8 (**CO-LOCATED**)
501 West Avenue
Brooklyn, New York 11224

Coney Island Prep High School- Grades 9-12 (**PRIVATE SPACE**)
294 Avenue T
Brooklyn, NY 11223

Logistical Information

- ★ **Estimated Number of Service Days for SY24-25: 180**
- ★ **Available Kitchen/Meal Prep Spaces:**
 - Coney Island Prep Upper Elementary School (Kitchen)
 - Coney Island Prep High School (Meal Prep Area)
- ★ **Itemized List of Available Equipment** (please email Mwasley@coneyislandprep.org for more information)

★ **Photos of Kitchen and Meal Prep Spaces** (please email Mwasley@coneyislandprep.org for more information)

★ **Projected Enrollment for the 2024-2025 School Year:**

- LES- 322
- UES- 372
- MS- 384
- HS- 374

★ **Current Meal Service Style**

- Coney Island Prep Lower Elementary School - Family Style: Monday - Thursday, Bag Lunches: Friday
- Coney Island Prep Upper Elementary School - Family Style
- Coney Island Prep Middle School -Family Style
- Coney Island Prep High School- Family Style

★ **Current Federal Meal Reimbursement Programs**

- School Breakfast Program
- National School Lunch Program
- Extended-Day Snack Program
 - Lower Elementary School and Upper Elementary Schools
- Afterschool Snack Program
 - Middle School and High School

Who You Are

You are a New York City licensed school food provider who believes in partnering with our school to provide healthy and nutritious meals to our scholars.

★ You can offer us:

- Delivery of meals to all our campus sites
- Staff support or meal servers at each campus site
- Streamlined communication with our operations staff on a daily basis for real-time meal service needs or updates
- Support with completing grant applications
- Support with the fulfillment of all federal and state compliance requirements
- Some form of school community engagement

Request For Proposal

Coney Island Prep is requesting proposals for the 2024-2025 school year (FY25) to include the following criteria:

- Please submit pricing based on a 1 yr contract.

- Please submit pricing based on the following meal quantities:
 - Lower Elementary (Grades K-2):
 - Breakfast: Average order of 100 meals
 - Lunch: Average order of 150 meals
 - Snack: Average order of 150 meals
 - Upper Elementary (Grades 3-5):
 - Breakfast: Average order of 100 meals
 - Lunch: Average order of 200 meals
 - Snack: Average order of 185 meals
 - Middle (Grades 5-8):
 - Breakfast: Average order of 120 meals
 - Lunch: Average order of 170 meals
 - After School Snack: Average order of 60 meals
 - High School (Grades 9-12):
 - Breakfast: Average order of 60 meals
 - Lunch: Average order of 120 meals
 - Snack: Average order of 30 meals
 - Please note in your proposal if the pricing per meal will change based on quantities.
- Please include any information necessary related to the delivery of meals and the timeframe of delivery. Full terms will be decided with the vendor selected.
- Please include information related to the amount of lead time necessary to alter the number of meals. Full terms will be decided with the vendor selected.
- Please include any information necessary related to meal preparation (including, but not limited to, needs for retherm ovens, etc.). Full terms will be decided with the vendor selected.
- Please include in your proposal information related to your proposed support of Coney Island Prep in relation to the Child Nutrition Program and reimbursements both at the state and federal level
- Please include any other information you may feel necessary. Due to the nature of this proposal and its timing, questions will not be answered until a vendor has been selected.

Submission of Proposal

- Please submit all proposals by **Friday, May 10th, 2024 at 5:00 PM**. Proposals will be reviewed on Wednesday, May 15th, 2024.



- Proposals should be submitted to the attention of Melissa Wasley, Director of Compliance and Student Services.
- Proposals should be submitted, via e-mail to Mwasley@coneyislandprep.org and Sbasir@coneyislandprep.org.

Melissa Wasley

Sworn to before me this 18th of April 2024.