

The regular monthly meeting of Coney Island Preparatory Public Charter School was held on October 27, 2020, at 5:00 pm.

Board Member Present:

Jacob Mnookin
Shona Pinnock
Julie Goran
Josh Wolfe
Joe Herrera
Joe Talia
Jennifer McArdle
Sam Tweedy
Leslie-Bernard Joseph
Nkonye Okoh

Guests Present:

Hallie Hanson
Eldridge Gilbert
Kenneth Klegar
Ashley Weech
Kevin Pesantez
Emily Behan
Eugene Wood

Quorum Present: Yes

I. Minutes

Leslie-Bernard Joseph, the Chief Executive Officer, presented the board with the September 2020 Board Meeting Minutes for approval.

Voted: Jennifer McArdle made a motion to approve September 2020 Board Meeting Minutes. Jacob Mnookin seconded the motion and they were approved unanimously.

II. Schools Update

Leslie-Bernard Joseph presented the board with an update on CIP having a few campuses located in “red zone” areas. The WHALE leadership team decided to postpone the re-opening plans of their schools until mid-January.

Ashley Weech the presented the board with an update on the following items:

- **First Confirmed Case of COVID-19:** The organization faced its first positive COVID test. A member of the High School facilities team was confirmed in early October. Because not many staff were present, the risk was more easily managed and Ashley felt good about the organization’s response and the preparation to handle a confirmed case in the future. That said, knowing Operations staff would be on site more regularly, she took an opportunity to re-norm health and safety protocols.

- **Enrollment Numbers:** the organization is in a good position in all grades being over enrolled, with the exception of 5th grade. This is an entry grade and we enroll more students into it, hence the difficulty filling the 30 open seats.

III. Adoption of Data Security and Privacy Policy

The Board of Regents adopted Part 121 of the Regulations of the Commissioner of Education on January 13, 2020. These rules detail Education Law Section 2-d and provide guidance to educational agencies and their third-party contractors on ways to strengthen data privacy and security to protect student data and annual professional performance review data.

By law, Coney Island Prep is required publish on its website a parents bill of rights for data privacy and security (“bill of rights”) that complies with the provisions of Education Law §2-d (3). (b) Coney Island Prep is also required to include this bill of rights with every contract an educational agency enters with a third-party contractor that receives personally identifiable information. They must also establish and communicate to parents, eligible students, teachers, principals or other staff of an educational agency, its procedures for them to file complaints about breaches or unauthorized releases of student data and/or teacher or principal data. The organization is also required to appoint a Chief Privacy Officer (CIP has named Ashley Weech, COO) and a Data Protection Officer (CIP has named Amanda Warco, Director of Data and Compliance).

Ashley Weech proposed that the Board vote to adopt the attached Data Security and Privacy Policy in full.

Note: Jennifer McArdle a motion to approve the attached Data Security and Privacy Policy subject to further review from legal council. Shona Pinnock seconded that motion and it was approved unanimously.

IV. District Wide Safety Plan

New York State Education Department requires every school district, and charter school to develop/update, and, after appropriate board review and public comment period, adopt a comprehensive district-wide school safety plan. To comply with the requirement that the district-wide safety plan be filed with the Commissioner, each school district, charter school and BOCES is directed to post their district-wide school safety plan, which must include the school code of conduct, on the district website.

The organization’s District-Wide Safety Plan was developed by it’s leadership team in consultation with student, family, staff, local police, and school safety personnel. Coney Island Prep Public Charter School also ensures each school campus has a completed Building-Level Safety Plan. Plans will be produced for the following (multi-hazard) situations (which include rapid dismissal):

- Fire,
- Intruder Alert,
- Bomb scare,
- Medical Emergency,
- Gas Leak,
- Civil Disturbance

Ashley Weech proposed that the Board vote to adopt the attached District Wide Safety Plan.

Note: Jennifer McArdle a motion to approve the attached District Wide Safety Plan.

Julie Goran seconded that motion and it was approved unanimously.

VI. Fundraising Update

Hallie Hanson provided the board a summary of fundraising and some highlights. Currently Coney Island Prep currently raised 38% of our total FY21 revenue goal. Some highlights include:

- **Foundations:** Currently at 48% of our FY21 foundation fundraising goal. The Chief Development Officer also briefed the board on other foundations in which her team are actively working to submit applications for.
- **Individual Giving:** Currently they are at 30% of their goal, expecting to raise that benchmark to 80% before EOY.
 - **Public Funding:** Work that is being done to receive additional funding from the CARES ESSER grant.
- **Director's Council Fall Event:** This year, in lieu of an in-person event, the organization will be leveraging the power of peer networks to launch a campaign culminating on Giving Tuesday, 12/1.

Hallie also provided the board with a status update on their Annual Appeal as well as major donor cultivation and stewardship as well putting on the rader brainstorming for Coney Island Prep's Spring Event.

VII. College Persistence

Leslie-Bernard Joseph introduced the Board to Emily Behan, Dean of College, and Director of Alumni Success, Eugene Wood. They presented the Board with recent data on CIP graduates' post-secondary success.

Sixty-nine percent of alumni are currently enrolled in college, a figure that exceed national averages for low-income and first-generation college matriculants. However, the team saw a drop in matriculation for the recent senior class. Just 81% of last seniors enrolled in scholars, a number



primarily driven by low matriculation of male grads. Mr. Wood remarked that this reflected both less appealing options for some of our boys, and the impact of the pandemic. The college team also sees demographic differences in persistence and is actively working to better support Latino CIP grads.

The PRIDE Promise scholarship has had a significant impact on decreasing the cost of attendance for CIP scholars and has encouraged more students to attend competitive, private schools.

Ms. Behan and Mr. Wood also discussed persistence strategies and alumni support, with and their efforts to boost matriculation and persistence.

VI. Adjournment

There being no further business to be transacted in the meeting was adjourned at 5:55 pm

I hereby certify that these are a true and correct copy of the “minutes” that were adopted by the Board of Trustees of this Corporation on October 27, 2020.

Respectfully Submitted,

Jacob Mnookin, Secretary