The regularly monthly meeting of Coney Island Preparatory Public Charter School was held on December 10, 2019, at 9 am.

**Board Member Present:**
- Anu Malipatil
- Shona Pinnock
- Julie Goran
- Josh Wolfe
- Joe Talia
- Leslie-Bernard Joseph
- Nkonye Okoh

**Absent:**
- Joseph Talia
- Jennifer McArdle
- Sam Tweedy
- Nkonye Okoh

**Guest Present:**
- Jacob Mnookin
- Eldridge Gilbert
- Matt Stern
- Kevin Pesantez
- James Neu, DBI
- Christopher Bachand-Parente, Cleary Gottlieb
- Steven Wilner, Cleary Gottlieb
- Norian Watson, Cleary Gottlieb

**Quorum Present:** Yes

**I. Minutes**
Leslie-Bernard Joseph presented to the Board with the November Board Meeting Minutes for approval.

*Voted:* Josh Wolfe made a motion to approve the December 10, 2019 Board Meeting Minutes. Julie Goran seconded the motion, and it was approved unanimously.

**II. Fundraising Update**
Matt Stern provided the board the following fundraising updates:
1. An update on Coney Island Prep’s annual appeal mailings, which included donors, prospects, and board submitted lists while comparing this year's targets to last school year's metrics.
2. Outreach from the board; asking the board to write personalized letters to the people on their lists.
3. Review of foundations targets.

**III. Facilities Update**
The facilities update entered into an Executive Session, which included board members only at 9:15 am.

**IV. Adjournment**
There being no further business to be transacted in the meeting was adjourned at 10:54 am.

I hereby certify that these are a true and correct copy of the “minutes” that were adopted by the Board of Trustees of this Corporation on December 10, 2019.

Respectfully Submitted,

________________________________
Anu Malipatil, Secretary